

Carl D. Perkins Vocational and Technical Education Act of 1998
and/or State Vocational Education

FISCAL YEAR 2004 INTERIM REPORT

Budget Obligation and Disbursement Statement

Check One: _____ Secondary _____ Postsecondary

ELIGIBLE RECIPIENT: _____

PROJECT NUMBER: _____

-04

A. EXPENDITURE CATEGORY	B. FUNCTION & OBJECT CODE	C. APPROVED BUDGET AMOUNT	D. PROGRAM COSTS		E. ADMIN. COSTS	F. TOTAL
			Obligated	Disbursed	Obligated & Disbursed	(D + E)
INSTRUCTION						
Personal Services - Salaries	100-100					
Purchased Professional & Tech. Services	100-300					
Other Purchased Services	100-500					
General Supplies	100-600					
Other Objects	100-800					
SUBTOTAL- INSTRUCTION						
SUPPORT SERVICES						
Personal Services - Salaries	200-100					
Personal Services-Employee Benefits	200-200					
Purchased Prof & Tech. Services	200-300					
Purchased Prof.-Ed. Services	200-320					
Purchased Property Services	200-400					
Other Purchased Services	200-500					
Travel	200-580					
Supplies and Materials	200-600					
Other Objects	200-800					
Indirect Costs	200-860					
SUBTOTAL-SUPPORT SERVICES						
FAC. ACQ. & CONSTRUCTION SERVICES						
Buildings	400-720					
Instructional Equipment	400-731					
NonInstructional Equipment	400-732					
SUBTOTAL-FACILITIES ACQUISITION & CONSTRUCTION SERVICES						
School-wide Programs: Abbott	520-930					
School-wide Programs: Non-Abbott	520-932					
TOTALS						

G. ☐ As the applicant LEA for the consortium, I certify that all participating agencies agree with this Interim Report Application.

To the best of my knowledge, I certify that this report is accurate.

H. LEA Chief School Administrator/

College President/Agency Head:

Signature:

Date:

I. LEA Business Administrator / Chief Financial Officer (signature):

Date:

NJDOE USE ONLY:

Approval Recommended

OV-TCAP Signature:

Date:

**FY 2004
INTERIM REPORT**

**INSTRUCTIONS FOR COMPLETING BUDGET OBLIGATION
AND DISBURSEMENT STATEMENT**

Enter the name of the eligible recipient, and the Project Number and check (✓) whether Secondary or Postsecondary;

Columns A and B

Expenditure Category and Function & Object Code: Expenditure categories and function & object codes have been included for all eligible budget categories.

Column C, Approved Budget Amount

Enter the most recent approved budget, including all approved amendment applications, by expenditure category. Include program and administrative costs.

Column D, Program Costs

By Function and Object Code, **enter the amounts obligated** (see definitions) in the “Obligated” column. In the “**Disbursements**” column, enter the amounts **actually paid** from the account. Once a payment has been made to satisfy an obligation, it is then considered a disbursement. Funds cannot be listed as an obligation and a disbursement simultaneously. All obligations and disbursements must be in Expenditure Categories that were **approved** as part of the FY04 spending plan. Enter the subtotals of the columns and the total of each column.

Column E, Administrative Costs

By Function and Object Code, enter the amounts **obligated** for any Administrative Costs in the “Obligated” column. In the “**Disbursements**” column, enter the amounts **actually paid** from the account. Once a payment has been made to satisfy an obligation, it is then considered a disbursement. Funds cannot be listed as an obligation and a disbursement simultaneously. All obligations and disbursements must be in Expenditure Categories that were **approved** as part of the FY04 spending plan. Enter the subtotals of the columns and the total of each column.

Column F, Total

For every expenditure category, add the amounts in columns C, D and E and enter those totals in the appropriate line in column F. Subtotal the column and enter the total at the bottom of the column;

Item G

If a consortium, check this box to indicate that the consortium applicant LEA certifies that all participating LEAs agree with this report. **If not** a consortium, leave box empty;

Item H

Signature of the Chief School Administrator/College President/Agency Head, date of signature; and

Item I

Signature of the Business Administrator/Chief Financial Officer and date of signature.

Send this completed report to:

Marie Barry, Acting Director
New Jersey Department of Education
Office of Vocational – Technical, Career and Adult Programs
P.O. Box 500
Trenton, NJ 08625-0500